

Registering a child for a club using the Parent Portal is a simple process. **Please note, if it is your first time logging into the Parent Portal, you will need to confirm the child's date of birth before being granted access.**

### Registering a child for a club using Parent Portal:

From the main Parent Portal page, scroll down to the **Activities** section and click on the field with the child's name and **Clubs** in.

The screenshot displays the Sunnyville Secondary School Parent Portal interface for a student named Zoe Holmes. The page is divided into several sections:

- Quick Actions:** Shows the student's name (Zoe Holmes), form (8JG), and a 'View Student Profile' button.
- Guardians of Zoe Holmes:** Lists Martin Holmes and Sonia Holmes.
- Notices:** A list of notices regarding transportation, religion, hearing tests, vision tests, and consent for contact, marketing, and testing.
- Previous lesson / Next event:** Shows the current lesson (08:00 - 08:10) and the next event (11:30 - 12:00).
- Statistics:** Displays attendance (84.2% for 2017/2018), behaviour points (0), house points (0), and other metrics like Star, Worker of the week, and Golden Tie.
- Guardian Consultations:** Shows no consultations for Zoe Holmes.
- Overdue Assignments:** Shows a quiz with no due date.
- Accounts:** Shows a balance for 'Zoe Holmes: Meals'.
- Activities:** A section with a green border containing two links: 'Zoe Holmes: Clubs' and 'Zoe Holmes: Trips'. A green arrow points to the 'Zoe Holmes: Clubs' link.

The **All Clubs** page will list any clubs the child is currently a member of and any clubs that are currently open for them to join. Click on the appropriate club from the **Clubs open to (Child's Name)** list to open up that club's information page.

# School Clubs (2020/2021)

## Anna is Registered For These Clubs

<b>Sams Cool Club (2020/2021)</b>	<b>Number of sessions:</b> 1 <b>Club membership dates:</b> 01 Sep 2020 - 06 Sep 2020
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<b>Wake Up! (2020/2021)</b>	<b>Number of sessions:</b> 2 <b>Club membership dates:</b> 01 Sep 2020 02 Sep 2020
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## Anna Can be Registered For These Clubs

<b>Sams Cool Club (2020/2021)</b>	<b>Membership options:</b> Weekly Sign-up: Free <b>Timetable:</b> Mondays: 07:00 - 08:00 (28 Sep 2020 - 31 Aug 2021, term-time only) Wednesdays: 07:00 - 08:00 (02 Sep 2020 - 31 Aug 2021, term-time only) Fridays: 07:00 - 08:00 (28 Sep 2020 - 31 Aug 2021, term-time only)
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## Free clubs

The club information page will display membership and timetable information. Any existing membership into the club for the pupil will be displayed. To sign your child up for the club simply click on **Register For This Club** in the top right-hand corner of the page.

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## Sams Cool Club (2020/2021)

### Registration Information

Registration status [Anna is not registered for this club yet. Click "Register for this club" button to register.](#)

### Anna's Memberships

*No memberships*

### Available Membership Options

**Weekly Sign-up**    **Availability:**  
03 Aug 2020, 11:28 - ongoing  
**Fee:**  
Free

### Club Timetable

#### Weekly Sessions

<b>Every Monday:</b> 07:00 - 08:00 <b>Between:</b> 28 Sep 2020 - 31 Aug 2021 (term-time only)	Sch
<b>Every Wednesday:</b> 07:00 - 08:00 <b>Between:</b> 02 Sep 2020 - 31 Aug 2021 (term-time only)	Sch
<b>Every Friday:</b> 07:00 - 08:00 <b>Between:</b> 28 Sep 2020 - 31 Aug 2021 (term-time only)	Sch

From the slide over menu that will appear, choose the membership period that you like to sign the child up for - this may be a set date range, a term or the whole academic year.

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# Register Anna for Club

Club Overview	
Name	Sams Cool Club

  

Choose Membership	
Choose a membership option*	Weekly Sign-up: Free <input type="button" value="✕"/> <input type="button" value="▼"/>

Finally, choose which sessions to sign your child up for and confirm registration.

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# Register Anna for Club

Club Overview	
Name	Sams Cool Club
Selected membership option	Weekly Sign-up: Free

  

Select Membership Periods	
Calendar week*	<input type="button" value="Mon, 07 Sep 2020 - Sun, 13 Sep 2020 ✕"/> <input type="button" value="▼"/> <input type="button" value="Mon, 21 Sep 2020 - Sun, 27 Sep 2020 ✕"/>

If the school has requested that parents must confirm their consent for the child to attend the club, a box will pop up for consent to be confirmed. Simply click yes or no as appropriate.

## Confirm Consent for Ann... ✕

Consent is required for Sams Cool Club (2020/2021).  
Please confirm you give your consent for Anna Miller to  
take part.

Cancel

Yes

You will then be returned to the club's information page, where the new membership(s) will now be displayed.

### Anna's Memberships

Calendar week	<b>Status:</b> Confirmed
	<b>Dates:</b> 07 Sep 2020 - 13 Sep 2020 21 Sep 2020 - 27 Sep 2020
	<b>Total sessions:</b> 2